

**Johnson House Historic Site, Inc.**6306 Germantown Avenue  
Philadelphia, PA 19144-2601

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## Application for Building Use

Name of person or  
organization \_\_\_\_\_Address \_\_\_\_\_  
Street City State Zip

Contact name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Request date: \_\_\_\_\_ of \_\_\_\_\_ 2014. Requested Time Period: \_\_\_\_\_  
Day Month Time (minimum 4 hrs.)

Purpose of use: \_\_\_\_\_

Estimated number of attendees: \_\_\_\_\_

JHHS reserves the right to refuse usage for any reason. The Board of Directors will make such decisions.

The charges for minimum four-hour period and charges for each additional hour beyond minimum, or portion thereof, are as follows (this includes set up time and clean up):

Prices are as follows: Additional 5<sup>th</sup> or more  
hours or portion thereof

Office/Library	\$150	\$25
Parlor	\$250	\$50
Kitchen facilities	\$150	\$35
Dining Room	\$150	\$25
Lawn	\$600	\$150
Table and chair set up	\$35	
Table and chair tear down	\$35	
Staff on premises (required)	\$25 hour	\$30 hour

Please check the areas that the party wishes to use for their event:

☐ Office/Library ☐ Parlor ☐ Kitchen ☐ Dining Room ☐ Lawn ☐ Tables + Set up.

\*Completion and acceptance of this application does not constitute or represent a contract. Date(s) for building use will not be reserved until a binding contract has been reviewed and agreed on by both parties.

User's Name (please print)	Title of User If applicable	Date
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Please do not write in box:

Approved by:	Title:
Date:	